Minutes of Vestry Meeting
June 17, 2025

Members present: Andy Durham, Eric Beam, Andrea Shiloh, Jeanne Sommerfeld, Tony Huffman, Libby Tsubai, David Villarreal

Members absent: Ben Blanding, Lovett Browne, Patrick Humphrey, Gladys Valles, Samantha Rainman

Officers present: Larry Laubach, Treasurer; Steve Lee, Assistant Treasurer;

Offices absent: Ben Blanding, Clerk

Clergy present: The Reverend Maria Teresa Bautista-Berrios, Curate

Clergy absent: The Reverend Hannah Atkins Romero, Rector

Guests: none

After determining a quorum, the senior warden called the meeting to order at 6:43 PM.

The meeting was opened with prayer.

JUNIOR WARDEN'S REPORT

Property Status –

A discussion was had on the need to replace rather than repair the A/C in the Chapel. In the past two years over $14,000 has been spent on repairs and presently approximately $4,000 would be needed for further repairs. The system requires refrigerant which is no longer allowed for new systems and is becoming more expensive and more difficult to obtain. The two replacement bids were discussed and the recommendation to accept the lower bid from Air Tex of $34,000 was made. A motion was made by Andy Durham and seconded by Andrea Shiloh to " Replace the A/C in the Chapel by Air Tex for $34,000 and request funding for the capital investment from the Trinity Endowment." The motion was approved by all Vestry members in attendance.

A discussion was held on the need to have the duct system cleaned. A bid has been obtained for approximately $14,000. The duct cleaning is needed as mold has been found in the duct system which if untreated could constitute a health and safety concern. As this is part of the HVAC system work including the to be installed chillers it will be included in that work and paid as part of the previously approved funding from the Trinity Endowment. A motion was made by Eric Beam and seconded by Tony Huffman to "Approve the duct work cleaning by Air Tex for $14,769 and as part of the HVAC work." The motion was approved by all Vestry Members in attendance.

A discussion was had on an offer by a parishioner to pay for plantation shutters being installed in the Masterson Room. A motion was made by Jeanne Sommerfeld and

seconded Libby Tsubai to "Accept the offer to have plantation shutters installed in the Masterson Room."

SENIOR WARDEN'S REPORT

Pride Event – Discussed that this year's participation will be limited to a pre-parade gathering at the Cathedral where Trinity and other churches will meet and then go to the parade. It was also discussed that Trinity will seek an earlier involvement this fall to fully participate next year for the Pride event.

Journey School – Advised that Journey School had declined to lease space having chosen another facility. We will contact the broker for any suggestions for Trinity and our future plans.

Majority Minors Camp – The camp was held with no problems and good feedback from the organization. They expressed interest in having the program at Trinity next year.

RECTOR'S REPORT

N/A

TREASURER'S REPORT

May Revenue:	$	38,803.29
May Expenses:	$	97,227.69

Resolutions:

1. Motion Jeanne Sommerfeld to approve the minutes of May 20, 2025, as presented; seconded by Libby Tsubai. Motion carried.
2. Motion by Tony Huffman to approve the Treasurer's Report for May 2025 as amended on page 2 to correct date seconded by Eric Beam. Motion carried.
3. Motion by Andy Durham and seconded by Andrea Shiloh to replace the A/C in the Chapel by Air Tex for $34,000 and request funding for the capital improvement from the Trinity Endowment. Motion carried.
4. Motion by Eric Beam and seconded by Tony Huffman to approve the duct work cleaning by Air Tex for $14,769 and as part of the HVAC work. Motion approved.
5. Motion by Jeanne Sommerfeld and seconded by Libby Tsubai to accept to have plantation shutters installed in the Masterson Room. Motion carried

The meeting was closed with prayer.

Meeting adjourned at 7:18 PM.
Minutes prepared by Andy Durham