**Minutes of Vestry Meeting**
**February 18, 2025**

**Members present:** Andy Durham, Tony Huffman, Eric Beam, Andrea Shiloh, Jeanne Sommerfeld, Ben Blanding, David Villarreal, Patrick Humphreys, Libby Tsubai, Lovette Browne, Samantha Rainman

**Members absent:** Gladys Valles

**Officers present:** Larry Laubach, Treasurer; Steve Lee, Assistant Treasurer; Ben Blanding, Clerk

**Clergy present:** The Reverend Hannah Atkins Romero, Rector

**Clergy absent:** The Reverend Maria Teresa Bautista-Berrios, Curate

**Guests:** none

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After determining a quorum, the senior warden called the meeting to order at 6:32 PM.

The meeting was opened with prayer.

## JUNIOR WARDEN'S REPORT

Property Status – A few Easter pictures have been rearranged in Fellowship Hall to create more room for more pictures. There was a squirrel in the church. We believe we found the entry point which will be covered with wire mesh. There was a baseboard showing decay that has been replaced. A few roof leaks. One was related to a clogged gutter. Have not confirmed the source of the second roof leak but we have a roofer looking into it.
We have completed the HVAC bids that range from $286,000 to $579,000. Warranties are all about the same.
The junior warden is recommending we move forward with a new APS system that will replace the existing system for $286,147. We will ask the Endowment Board for the funds.
There was an electrical outage earlier in the week, but those issues have all been resolved.

## SENIOR WARDEN'S REPORT

Security Assessment – Meeting took place last week with Homeland Security Assessment. The funds can be used for camera usage, a key card system, and strengthening our windows. There is lots of money for training and preparedness. We may be able to get some funding for additional fencing along Francis Street. There is money available for contracted security. We would need a new contract (with either our current provider or new provider) to be approved. The application due date is March 13,

2025. After the application due date, it will take several months before a response is made.

Report on Diocesan Council Conference – Occurred last Friday and Saturday, February 14 and 15. It has been proposed that the ownership of the property be clarified to communicate that the diocese owns the property, not the congregation.

Additional loan request to Endowment Board – We have a projected shortfall for 2025. We have already requested and been approved for a $150,000 loan however it looks like we will need an additional $100,000 to cover our 2025 expenses.

**RECTOR'S REPORT**

Programs for Asset mapping – Rector is leading three conversations, Saturday, February 22nd from 9:30 – 11:30 (in person), Monday, February 24th at 5:30 PM (on Zoom), and March 9th at 2:00 PM (hybrid). Vestry are encouraged to participate as much as possible. We want to decide about the Bering House before we talk with the architects. We'd like to have a vote in April on what to do about the Bering House.

Stewardship – We did not reach our financial/giving goals however we are continuing to follow up with people who have pledged in the past and haven't pledged for 2025.

Sabbatical Planning – The rector has a three-month sabbatical from planned from April 27th – July 27th. Bob Flick has committed to covering every Sunday during the sabbatical. There will be a brochure to let everyone know who to call during the sabbatical.

Garden Club – Tony Huffman brought the following questions/issues to the Vestry. Can the garden club add potted plants to the gravel ground outside the Bishops Garden? The fountain in the Bishops Garden doesn't work. Can they plant bloom and color in the fountain? A pair of black urns have disappeared. Does anyone know where they are? Outside the Masterson Room are some silver pipes. Can the Garden Club paint the pipes?

**TREASURER'S REPORT**

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| January Revenue: | $ 92,857.29 |
| January Expenses: | $ 105,487.83 |

**Resolutions:**

1. Motion by Andy Durham to approve the minutes of January 21, 2025, as amended; second Tony Huffman. Motion carried.
2. Motion by Andy Durham to approve the minutes of January 26, 2025, as amended; second Tony Huffman. Motion carried.
3. Motion by Eric Beam to move forward with the APS bid for York equipment replacement of the HVAC system on the roof and ask the Endowment Board for $300,000 to cover the costs; second by Andy Durham. Motion carried.

4. Motion by Andy Durham to ask the Endowment Board for an additional $100,000 loan; second by Samantha Rainman. Motion carried.
5. Motion by Tony Huffman to approve the Treasurer's Report for January 2025 as presented; second by David Villarreal. Motion carried.
6. Motion by Andy Durham to approve the budget as presented; second by Eric Beam. Jeanne Sommerfeld abstains. Motion carried.

The meeting was closed with prayer.

Meeting adjourned at 8:02 PM.
Minutes prepared by Ben Blanding, Clerk