

**Minutes of Vestry Meeting
March 19, 2019**

Members present: Shelby Bradley, Jim Castro, John Cloud, Norma Cooper, Alice Davidson, John Escoto, Amy Luke, Ann McCoy, David Theis, Carl Thompson; Libby Tsubai

Members absent: Robert Feltenberger

Officers present: Larry Laubach, Treasurer; Steve Lee, Assistant Treasurer; Joanne Starbuck, Clerk

Clergy present: The Rev. Hannah Atkins-Romero, Rector; The Rev. Rich Houser, Associate Rector

After determining a quorum, the Rector called the meeting to order at 7:06 p.m.

The meeting was opened with prayer.

JUNIOR WARDEN'S REPORT

AED Installation – Eric Beam located a company that will provide training, a cabinet for our current AED device and maintenance. The annual maintenance fee is \$149, training for 10 people is approximately \$650 and the cost for the cabinet is \$199. Training will take place in May

Parking Lot – New signs have been made and hung. Planning to meet with Bob Schultz regarding the condition of the parking lot and potential hazards due to the current condition.

Historic Church Update – The condition of the outside of the church is the primary issue and the most costly. Met with Charlie West from Western Specialty, which did the cleaning on the outside of the church 20 years. Brought in a local expert regarding the limestone. Starting with some experimental cleaning on places inside the church. Trying to determine the degree of cleaning needed and restoration. Will present an update at the next April Vestry meeting.

Property Clean Up Day – Saturday, April 13th; 10 AM – 1 PM

SENIOR WARDEN'S REPORT

VPOD-Counter Duty – Reminder that there are a couple of duties on the VPOD checklist regarding counters. The VPOD should help with the counting. There is a need for additional counters.

Spring Ministry Fair – Sunday, March 24th during Coffee Hour

Safeguarding God's People – Saturday, April 27th - Contact with Pat Laubach to see it's time for renewal. More information to come.

Midtown Entertainment Zone – Establishments within 300 feet of a church cannot sell alcohol. The City is trying to establish MEZ so that establishments with a beer and liquor license would be included. Need consent from the Vestry to establish the MEZ. Will have proposal reviewed by the Chancellor and/or Assistant Chancellor and discuss again at the April vestry meeting.

RECTOR'S REPORT

Rhonda Rogers's Ordination to Deaconate – Saturday, June 22nd, 10 AM at Christ Church Cathedral. Ordination to Priesthood will be in January 2020.

Anti-racism Training – The Canons require congregations to offer anti-racism education and training. Trinity will continue to offer opportunities for education and training.

Stewardship – (presented by Libby Tsubai) – Continue to follow up with people via phone, email and meetings. Met the soft target of \$407,000; currently \$93,000 short of a healthy operating budget. The Ministry Committee will continue to meet to discuss ways to reach the goal.

Staff – Proposal to create a part time position adding additional duties and hours for the Organist/Choirmaster. The job title will be Assistant for Connections Ministry. Responsibilities include maintaining Connections database, make and coordinate weekly calls, visits, cards and communications with visitors, participants and lapsed members, neighborhood presence, communications (FB connections, Connections Fiesta, Meet and Greet invites, Communications “boot camp”/orientation), webpage update, review email blasts, responsible for live streams, A/V and sound support.

Vestry Retreat Review – Working on the details for following up on the discussions and plans for going forward.

Endowment Board Nominations – The Rector presented a list of nominations for 3-year terms - Mary Cloud, Mark Goza, Sarah Frazier, Edgar Marston and Larry Dickerson

TREASURER'S REPORT:

February Revenue: \$60,939.59

February Expenses: \$82,079.03

NEW BUSINESS - (presented by the Rev. Rich Houser) – reviewed Chapter 1 of Holy Currencies. Will review Chapters 2-4 at the April meeting.

Resolutions:

1. Motion by Jim Castro to approve the February 19, 2019 Vestry Meeting minutes; second by Amy Luke. Motion carried.
2. Motion by Alice Davidson that the Vestry signs the Letter of Support for Ordination to Deacon stating that Rhonda Rogers is a person worthy to be ordained a deacon; second by Norma Cooper. Motion carried.
3. Motion by Carl Thompson to accept the Rector's nominations of Mary Cloud, Larry Dickerson, Sarah Frazier, Mark Goza and Edgar Marston to serve 3-year terms on the Endowment Board; second by John Cloud. Motion carried.
4. Motion by Alice Davidson to accept the Treasurer's Report; second by Libby Tsubai. Motion carried.
5. Motion by Jim Castro to move into Executive Session; second by Shelby Bradley. Motion carried.
6. Motion by Ann McCoy to close Executive Session and return to open session; second by Alice Davidson. Motion carried.
7. Motion by Jim Castro to approve the position of Assistant for Connections Ministries and funding recommended by the Finance Committee; second by Amy Luke. Motion carried.
8. Motion to adjourn by Carl Thompson; second by John Cloud. Motion carried.

The meeting was closed with prayer.

Meeting adjourned at 9:01 P.M.

Minutes prepared by Joanne Starbuck, Clerk