

**Minutes of Vestry Meeting  
December 18, 2018**

**Members present:** Shelby Bradley, Jim Castro, Alice Davidson, John Escoto, Robert Feltenberger, Ann McCoy, John Merullo, Robert Snellgrove, Carl Thompson, Libby Tsubai

**Officers present:** Larry Laubach, Treasurer; Steve Lee, Assistant Treasurer; Carrie Hirdes, Assistant Clerk; Joanne Starbuck, Clerk

**Clergy present:** The Rev. Rich Houser, Associate Rector

**Visitors Present:** Amy Luke

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After determining a quorum, the Senior Warden called the meeting to order at 6:57 p.m.

The meeting was opened with prayer.

**JUNIOR WARDEN'S REPORT**

**Tentative Plans/Projects for 2019:**

- Ceiling repair in Fellowship Hall will be completed by June 2019.
- Decisions need to be made regarding Bering House repair/maintenance issues.
- The parking lot is in need of maintenance.
- It is a Diocesan requirement to have a defibrillator on site. Eric Beam is investigating the issue, including training and potential maintenance fees.
- Recommended capital expenditures were made to the Endowment Board in October. The Board has requested a detailed list of categories and priorities.

**SENIOR WARDEN'S REPORT**

- **Bering House** – Deb Grotfeldt is preparing a package of materials regarding how to approach the project (architecturally/financially).
- **Ministry Review** – working on the Rector's review

**RECTOR'S REPORT** (presented by Robert Snellgrove)

- **Endowment Nominees** – Dan Barnum's position needs to be filled.
- **Annual Meeting responsibilities** – Individual responsibilities/volunteers.
- **Stewardship** - (presented by Libby Tsubai) - 82 pledge cards have been received. Over half of parish doesn't pledge. Putting together a list of active parishioners who don't pledge.

## **TREASURER'S REPORT:**

November Revenue: \$ 59,128.03

November Expenses: \$102,946.05

### **Resolutions:**

1. Motion by John Merullo to approve the November 26, 2018 Vestry Meeting minutes; second by Shelby Bradley. Motion carried.
2. Motion by Robert Feltenberger to accept the Treasurer's Report; second by Carl Thompson. Motion carried.
3. Motion by Robert Snellgrove to approve the total compensation paid to The Rev. Hannah Atkins Romero and The Rev. Richard T. Houser, III for the calendar year 2019; second by Shelby Bradley. Motion carried.
4. Motion by Robert Snellgrove to accept the resolution to designate \$7,020.00 as a housing allowance for The Rev. Hannah Atkins Romero; second by Jim Castro. Motion carried.
5. Motion by Robert Snellgrove to accept the resolution to designate \$40,000 as a housing allowance for The Rev. Richard T. Houser, III; second by John Merullo. Motion carried.
6. Motion by Carl Thompson to move into Executive Session; second by John Escoto. Motion carried.
7. Motion by John Merullo to close Executive Session and return to open session; second by Ann McCoy. Motion carried.
8. Motion to adjourn by John Escoto; second by Jim Castro. Motion carried.

The meeting was closed with prayer.

Meeting adjourned at 7:55 p.m.

Minutes prepared by Carrie Hirdes, Assistant Clerk