

**Minutes of Vestry Meeting
October 16, 2018**

Members present: Jim Castro, Alice Davidson, John Escoto, Robert Feltenberger, Ann McCoy, John Merullo, Robert Snellgrove, Libby Tsubai

Members absent: Shelby Bradley, Carl Thompson

Officers present: Larry Laubach, Treasurer; Steve Lee, Assistant Treasurer; Carrie Hirdes, Assistant Clerk

Clergy present: The Rev. Richard Houser

After determining a quorum, the Sr. Warden called the meeting to order at 7:01 p.m.

The meeting was opened with prayer.

JUNIOR WARDEN'S REPORT

Status on Projects:

Rectory: Finished work at the rectory. Windows will need to be replaced within ten years.

Fellowship Hall: Looked under the ceiling tiles and confirmed there has been water entry at some point in the past. With recent repairs, any future water entry should be mitigated, but still need to address the ventilation system. The Property Committee is considering the cost to remove the ceiling tiles to allow for further investigation of the ventilation issue.

Miscellaneous Business: Property cleanup day on December 1st. The Property Committee will host Coffee Hour on December 16th and will highlight work that has been done throughout the year.

SENIOR WARDEN'S REPORT

Status of Realtor Contract: Realtor wanted half of the commission up front. The issue has been referred back to Carl Thompson who will talk to the realtor regarding questions concerning the new contract.

Vestry Positions: In accordance with the revised Bylaws accepted by the Vestry and approved by the Diocese, Libby Tsubai will serve the balance of the term vacated by Paul Bower and Alice Davidson will serve the balance of the term vacated by Larry Rousseau.

Discernment Committee: The Diocese of Texas Discernment Committee has recommended Carrie D. Hirdes as an aspirant for Holy Orders in the Episcopal Church in the Episcopal Diocese of Texas as a bi-vocational deacon.

Stewardship Talking Points (presented by Libby Tsubai)

- Stewardship Kickoff is October 28th. The presentation will include a Q&A. A large standing “pledge” banner will be on site and throughout the campaign for parishioners to sign. April Hubert will sing while parishioners sign the banner.
- The brochure will include questions concerning the financial health of the parish. A fact sheet will be created for the Vestry in order to better answer questions from the parish.
- The Rector and the Sr. Warden and have made personal asks from large donors.

TREASURER’S REPORT:

September Revenue: \$98,928.73

September Expenses: \$60,641.77

New Business:

John Merullo and Robert Snellgrove are rotating off the Vestry in January. John Merullo is investigating new Vestry candidates.

Resolutions:

1. Motion by John Merullo to approve the September 18, 2018 Vestry Meeting minutes; second by Robert Feltenberger. Motion carried.
2. Motion by Robert Snellgrove that the Vestry elect Libby Tsubai to serve the balance of the Vestry term vacated by Paul Bower; second by Ann McCoy. Motion carried.
3. Motion by Robert Snellgrove that the Vestry elect Alice Davidson to serve the balance of the Vestry term vacated by Larry Rousseau; second by Ann McCoy. Motion carried.
4. Motion by Robert Snellgrove that the Vestry adopt the following statement: The Rector accepts and concurs with the Diocese of Texas Discernment Committee's report. We recognize a call to service and recommend Carrie D. Hirdes to become an aspirant for Holy Orders in the Episcopal Church in the Episcopal Diocese of Texas as a bi-vocational deacon; second by John Merullo. Motion carried.
5. Motion by Alice Davidson to accept the Treasurer’s Report; second by Libby Tsubai. Motion carried.
6. Motion by Robert Feltenberger to move into Executive Session; second by John Escoto. Motion carried.
7. Motion by John Merullo to close Executive Session and return to open session; second by Alice Davidson. Motion carried.
8. Motion to adjourn by Robert Feltenberger; second by John Escoto. Motion carried.

The meeting was closed with prayer.

Meeting adjourned at 8:12 p.m.

Minutes prepared by Carrie Hirdes, Assistant Clerk