

**Minutes of Vestry Meeting (Annual Meeting)
January 21, 2018**

Members present: Paul Bower, Shelby Bradley, Jim Castro, Alice Davidson, John Escoto, Robert Feltenberger, Anne McCoy, John Merullo, Robert Snellgrove, Carl Thompson

Members absent: Larry Rousseau, Libby Tsubai

Officers present: Larry Laubach, Treasurer; Steve Lee, Assistant Treasurer, Joanne Starbuck, Clerk

Clergy present: The Reverend Hannah E. Atkins, Rector

After determining a quorum, the Rector called the meeting to order at 11:59 a.m. The Rector opened the meeting with a prayer.

Vestry Covenant: Explained by the Rector and signed by all Vestry members.

Vestry Oath: Signed by all new Vestry Members.

Newly elected Vestry members were recognized and welcomed - Paul Bower, Shelby Bradley, John Escoto and Carl Thompson for three year terms; Alice Davidson and Libby Tsubai.

Vestry Person of the Day Schedule: Will be distributed via email by the Clerk.

Next Vestry Meeting: Tuesday, February 20, 2018, at 7:00 p.m. The new Vestry orientation meeting will take place at 5:30 p.m.

Other Business: The Rector referred to the statement read by Charlie Spruell during the Annual Meeting. A copy of the statement is attached.

Elections:

1. Motion by John Merullo to accept the Rector's appointment of Robert Snellgrove as Senior Warden, Teddy Adams as Chancellor, Jonathan Quander as Assistant Chancellor and Gayle Davies-Cooley as Historiographer; second by Ann McCoy. Motion carried.
2. Motion by Robert Snellgrove to appoint John Escoto as Junior Warden, Larry Laubach as Treasurer, Steve Lee as Assistant Treasurer, Joanne Starbuck as Clerk; second by Carl Thompson. Motion carried.

Resolutions:

1. Motion by Robert Feltenberger to authorize the Treasurer (Larry Laubach), Assistant Treasurer (Steve Lee), Senior Warden (Robert Snellgrove) and Junior Warden (John Escoto) to conduct banking activities for the parish – dual signatures on checking transactions – Amegy Bank (if needed); second by Shelby Bradley. Motion carried.
2. Motion by Jim Castro to authorize the Treasurer (Larry Laubach), Assistant Treasurer (Steve Lee), Senior Warden (Robert Snellgrove) and Junior Warden (John Escoto) to conduct brokerage activities for the parish – Merrill Lynch (if needed); second by Alice Davidson. Motion carried.
3. Motion by Robert Snellgrove to approve Rector's appointments to the finance committee at the next Vestry meeting; second by Shelby Bradley. Motion carried.
4. Motion by Shelby Bradley to approve Appointment of Nominating Committee (Alice Davidson, John Merullo, Robert Snellgrove, Libby Tsubai); second by Paul Bower. Motion carried.
5. Motion to adjourn by Jim Castro; second by John Escoto. Motion carried.

The meeting was closed with a prayer by The Reverend Hannah Atkins at 12:20 p.m.

Minutes prepared by Joanne Starbuck, Clerk.